



**Members are summoned to the meeting of  
Tandridge Parish Council's Human Resources Committee  
to be held on  
Tuesday 14<sup>th</sup> May 2024 – 6.45pm  
At St Peters Church, Tandridge Lane, Tandridge**

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**A G E N D A**

**Procedural matters:**

- 6.1 **Apologies:** To receive apologies for absence.
- 6.2 **Disclosure of Interests:** To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct.
  
- 7.1 Review of the Appraisal form submitted by the Clerk
- 7.2 Discuss and agree any requirements going forward
- 7.3 Confirm recommendations to present to Tandridge Parish Council

**Date of Next Meetings:**

- 8.1 To agree a date for the Clerk's Annual Appraisal Meeting – suggested Tuesday 4<sup>th</sup> March 2025
- 8.2 To agree the next HR Committee Meeting – suggested Tuesday 4<sup>th</sup> June 2024